



## Instructions for Team Managers

### 2010 City Tournament Team Affidavits



1. Each League must utilize the 2010 City Tournament Team Affidavit available for download on the District Website which is in PDF format. Please use the Baseball Affidavit for Baseball and the Softball Affidavit for Softball, there is a difference.
2. Each League must complete the form by filling all of the information in the blanks provided on the form and must obtain the proper signatures as required.
3. Save the completed form in case you need to make corrections prior to presenting the completed and signed affidavit in duplicate to the tournament director at the Mandatory Managers and Coaches Meeting for your division.
4. Obtain the required signatures on both (2) printed copies of the form. Affidavits will be presented to the tournament director at the Mandatory Managers and Coaches Meeting for your division. Tournament Affidavits presented without the required signatures or incomplete will not be accepted.
5. Review the names on the affidavit form prior to submission to assure that NO PLAYER is left off. After you have verified that ALL PLAYERS are listed you will be required to sign the affidavit form verifying that you have verified that it is complete and correct. No changes to the affidavit can be made after you have signed, verified and turned in the form.

Please note that there will be a Managers & Coaches meeting prior to the City Tournaments, so it is important that each league print and give a copy of the applicable City Tournament Rules to your team's manager and coaches so they can review these rules prior to the meeting so questions can be asked at that time.

**(NOTE: Equipment will NOT be checked at the Mandatory Managers and Coaches Meeting, it will be checked prior to each game in the City Tournaments.)**

The City Tournament Rules will be reviewed with the League Presidents at our annual Tournament Meeting with League Presidents. It shall be the League President's responsibility to pass on this information to their teams that will be participating.

Each League President will receive information regarding the web address whereby the City Tournament Rules can be viewed and printed, please check with your League President for this information if you want a printed copy to review prior to the Manager/Coaches Meeting.

Richard E. Buckelew, District Administrator